



**Spring Branch ISD Early Childhood
Parent/District Agreement for Full Day Prekindergarten**

Child's Legal Name (Please Print)

Date of Birth

Student ID/SS#

Parents/Guardians: Please complete this form in the school office as part of the enrollment procedure. The prekindergarten schedule will follow the Spring Branch ISD scholastic calendar. Residency in SBISD is a requirement for participation in our prekindergarten program. By enrolling my child in the tuition-supported Early Childhood Program, I agree to the following:

1. My child's immunization requirements will be met by the first day of school attendance.
2. I will provide a change of *labeled* clothing (underwear, slacks, shirts, and socks) to be kept at school. I will also provide all necessary school supplies.
3. I will notify the school two days prior to withdrawing my child.
4. I agree to pay a total \$4,500 in nine installments of \$500. If you have multiple siblings, I agree to pay \$500 for the first sibling and \$389 for each sibling there after. Installments are due the first of each month beginning September 1 through May 1. If paying in cash, please submit the payment in person to Arnetta Hogan at the Spring Branch ISD Administration Building, 713.464.1511 (extension 2212). District employees are required to use payroll deduction.

Note: On the sixth working day, a \$25 late fee will be assessed. No statements will be mailed to parents. No phone calls will be made to parents as a reminder of overdue tuition. Failure to pay tuition may result in student being withdrawn from Prekindergarten Program.

5. I agree that my child must remain at the school for the full day at the Early Learning and the regular bell times at the elementary campuses.
6. I have paid my \$50 non-refundable deposit.

Parent/Guardian Signature

Date

Office use only:

Date received: _____

Date copy forwarded to finance: _____

Please attach a copy of Registration Application and Payment Agreement form with first tuition payment when forwarding to Finance Department.