

**Region IV Education Service Center
Customized Service**

***Standard Application System (SAS) Application for Federal Funding (SAS-A200-04)
And Performance Evaluation Reports***

Contract with Region IV Education Service Center (ESC) to *develop and submit the Standard Application System (SAS) Application for Federal Funding (SAS-A200-04) and Performance Evaluation Reports*. Select one or more options and customize the service package based on need. Fees will be based on service package selected.

- ❑ **Option I: Customized Technical Assistance**
 - Provide on-line technical assistance (telephone, email, web-based) to answer questions and provide support for district staff that are responsible for developing and submitting the application and performance evaluations

- ❑ **Option II: Completion of the SAS Application for Federal Funding (SAS-A200-04)**
 - Conduct on-site consultation for planning and data analysis
 - Develop timeline and tracking system for required collaborative meetings and approval processes prior to SAS submission
 - Complete SAS Application for Federal Funding based on planning and data analysis and submit for LEA approval and submission to TEA by June 30, 2003
 - Assist LEA with submission of amendments

- ❑ **Option III: Implementation of SAS Program and Performance Evaluation Requirements**
 - Provide technical assistance to ensure implementation of program elements and assurances and coordination across programs and campuses
 - Meet with appropriate district/campus staff of Title I campuses to track required activities from SAS Schedule #4C.2 in district/campus improvement plans
 - Establish formative/summative review process for implementation of required activities
 - Align/track implementation of required activities and evaluation requirements
 - Provide on-site district/campus technical assistance for implementation of SAS program requirements
 - Provide professional development on implementation of required activities/assurances

- ❑ **Option IV: Performance Evaluation Reports**
 - Collect data for annual Performance Evaluation Reports for federal Title programs
 - Prepare Performance Evaluation Reports for all applicable programs and submit to LEA for approval and submission to TEA by designated 2004 deadline
 - Present evaluation information to appropriate staff and provide technical assistance in using results for improvement planning
 - **Contract NOW for 2002-03 Evaluation Reports due August 15, 2003**

TEASE Access

Districts contracting with Region IV ESC for any of the options will be asked to provide designated Region IV ESC staff with specific access levels appropriate to the type of service. A sample TEASE Request for Access form is enclosed.

**For more information or to develop a service plan, please contact:
Jamie Morris, Director of Accountability and Compliance Services
713-744-6392 or jmorris@esc4.net**

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***2003-2006 K-12 School-Community Partnership Grant Program
(Learn and Serve America)***

Contract with Region IV Education Service Center (ESC) to *develop and submit K-12 School-Community Partnership grants due May 30, 2003.*

Background

The K-12 School-Community Partnership grants are designed to use Service-Learning as a strategy to meet district/campus improvement goals. The Texas Center for Service-Learning will award grants to approximately 25 districts with maximum amount of grant funds awarded according to district size (as determined by average daily attendance [ADA]).

Grant Application Services

Region IV ESC will:

- **Meet** with LEA to collect information/data on required elements of Request for Application (RFA)
- **Complete** grant application and submit to LEA for review and approval prior to submission to Texas Center for Service-Learning by May 30, 2003
- **Assist** LEA with implementation of Service-Learning program upon receipt of grant award

Fee for service will be based upon a percentage of grant award.

Deadline for Grant Submission

Districts are reminded that the deadline for submission of the K-12 School-Community Partnership Grant is **May 30, 2003.**

**For more information or to develop a service plan, please contact:
Dr. Lois Cunningham, Education Specialist,
Accountability and Compliance Services
713-744-6581 or loisc@esc4.net**