

Student Handbook

SBISD

**High School Summer School
200;**

P qt vj dt qqmHigh School

Principal: Rick Rivera

Instructional Principal: Paul Suess

Administrative Staff:

Administrative Principal: Rick Rivera

Instructional Principal: Paul Suess

Counselor:

Math SIS:

High School Secretary:

Attendance Clerk:

Nurse:

Textbook Clerk & Xerox:

Receptionist:

Librarian:

Security - SBISD Police Department:

Dates:

Original and Retake Credit

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|----------------|--------------------|
| Semester One | June 15 – June 24 |
| Semester Two* | July 6 – July 21 |
| Semester Three | July 22 – August 6 |

Classes are held Monday - Thursday

Class times: 7:30 a.m. – 3:30 p.m. with 4 breaks

Bell Schedule

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|----------------------|---|
| 7:25 a.m. | Students released to report to class |
| 7:30 a.m. | Class period #1 begins |
| 7:30 – 8:55 | CLASS PERIOD #1 |
| 8:55 a.m. | Beginning of 1 st break (10 minutes) |
| 9:05 a.m. | Class period #2 begins |
| 9:05 – 10:30 | CLASS PERIOD #2 |
| 10:30 a.m. | Beginning of 2 nd break (10 minutes) |
| 10:40 a.m. | Class period #3 begins |
| 10:40 – 12:05 | CLASS PERIOD #3 |
| 12:05 p.m. | Beginning of lunch (22 minutes) |
| 12:27 p.m. | Students released to report to class |
| 12:32 – 1:50 | CLASS PERIOD #4 |
| 1:50 p.m. | Beginning of 3 rd break (10 minutes) |
| 2:00 p.m. | Class period #5 begins |
| 2:00 – 3:30 | CLASS PERIOD #5 |
| 3:30 p.m. | Dismissal |

Attendance:

Summer School is a very intense and highly concentrated learning time. Therefore, it is imperative that students attend all classes every day.

Students enrolled in Original Credit or Retake Credit courses are allowed a *maximum* of 5 class period absences for a semester.

A tardy is defined as entering the classroom *less* than 15 minutes after the final bell. Students are not allowed to have more than 5 tardies during a semester. More than 5 will result in loss of credit. Students who are more than 15 minutes late will be marked absent for that period.

Any student who misses more than 5 class periods will not receive credit and will be removed from that semester of Summer School.

There are no tuition refunds for removal from classes.

For purposes of accounting, there is no distinction between Excused and Unexcused absences. Students that present legitimate, verifiable notes for an absence will be allowed to make up missed work. If a student misses a class without notice, he/she will receive a ZERO for all work for the missed class period(s).

If a student plans to leave school early, he/she must present a verifiable note to the Attendance Clerk *before* the start of school. If a student leaves for any reason and has not presented a note before the start of school, all work missed will count as a ZERO.

Breaks:

There are 3 ten-minute breaks and a lunch period throughout the day. These breaks are designed to give you a little down time and to take care of your personal needs. Students are required to remain on campus and on the same floor as their class. Teachers will take attendance when each final bell rings throughout the school day.

Summer School is a closed campus. This means that during the school day, students are *not* allowed to leave campus *for any reason*. Students that drive to school are not allowed to visit their cars for any reason during the school day.

During breaks, students are *not* allowed to use their cell phones.

Electronic Devices:

Students should not bring any type of electronic device to Summer School. This includes (but is not limited to): CD players, MP3 players, PSP2's, video games, radios, iPods, and headphones. Students in possession of these items will have them confiscated. Confiscated electronic devices will be returned at the end of Summer School.

Students found using cell phones during school will have them confiscated according to the SBISD electronic device procedures.

Discipline:

All students must demonstrate, with minimal guidance and support, an ability and willingness to conform to the dress code and behavior standards of Spring Branch ISD.

Students may be suspended or dismissed for unacceptable behavior which is at the principal's discretion. Suspension and/or dismissal will count toward the student's Class Period absence count. Suspension or dismissal may result in loss of credit with no refund (see Attendance).

Grades:

Grades are posted at the end of each semester. Report cards will be issued at the end of Semester Three.

The purpose of Summer School is to earn credit. Students are expected to work diligently and effectively. Students that do not demonstrate the desire or work ethic required of Summer School will not be allowed to remain in class. Class Periods missed will be added to the student's absence count.

Dress Code:

Dress code must conform to the dress code guidelines as outlined in the Spring Branch ISD Student/Parent Handbook.

Specifically, this includes (but is not limited to): not wearing hats, headbands, do-rags, etc. in the building, not wearing spaghetti straps or sleeveless shirts, no visible tattoos, no inappropriate or suggestive material, no sunglasses.