



SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

Human Resources Department / 955 Campbell Rd / Houston, TX 77024
 Telephone (713) 251-2377; Fax (713) 251-2343

APPLICATION FOR EMPLOYMENT Temporary Staff

PLEASE PRINT OR TYPE Last Name		First	Middle	Social Security Number
Address:	Street	City	State	Zip
Telephone	Alternate Telephone	Date of Application	DISTRICT USE ONLY	
			Date application received _____	
Positions Desired:		Approving Administrator / Campus or Department:		

EDUCATION

SCHOOL	NAME of School or Institution	LOCATION	Diploma/No. of College Hours Completed
High School			Graduated: <input type="checkbox"/> Yes <input type="checkbox"/> No GED: <input type="checkbox"/> Yes <input type="checkbox"/> No High School: Years Completed _____
College			
Other			

Have you made application in this district before? Yes No

Have you ever worked for this district? Yes No If yes: Date (from) _____ (to) _____

Position _____

Have you ever been discharged from a position or asked to resign by a previous employer? If so please explain _____

Are you legally authorized to work in the United States? Yes No

For purposes of the following question "sponsorship for an immigration-related employment benefit" means "an H-1B visa petition, an O-1 visa petition, an E-3 visa petition, TN status and 'job flexibility benefits' (also known as I-140 portability of Adjustment of Status portability) for long-delayed adjustment of status applications that have been pending for 180 days or longer." (Please ask us if you are uncertain whether you may need immigration sponsorship or desire clarification.)

Will you now or in the future require "sponsorship for an immigration-related employment benefit?" Yes No

Date of Birth: _____

Social Security Number: _____

Drivers License or State Identification Number: _____

Other Places Lived, Since the Age of 18:

City/Town	County	State	Year From	Year To
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Have you ever been charged or arrested for any felony, class A or class B misdemeanor? _____

If yes, please specify:

Date: _____ Place: _____ Name & Level of Offense: _____

Explanation: _____

Have you ever been convicted of any offense (excluding minor traffic offenses)? _____

If yes, please specify:

Date: _____ Place: _____ Name & Level of Offense: _____

Explanation: _____

Have you ever plead guilty or nolo contendere to any criminal offense (excluding minor traffic offenses)? _____

_____ If yes, please specify:

Date: _____ Place: _____ Name & Level of Offense: _____

Explanation: _____

Have you ever been placed on probation, received deferred adjudication, pretrial diversion, intervention, suspended sentence, community supervision, probation without adjudication of guilt? _____

If yes, please specify:

Date: _____ Place: _____ Name & Level of Offense: _____

Explanation: _____

Signature

Date

AUTHORIZATION APPOINTMENT, AND RELEASE

PERSONNEL INFORMATION (EXCEPT MEDICAL RECORDS) RELATING TO MY CURRENT OR PAST EMPLOYMENT

I hereby authorize and appoint the Spring Branch Independent School District as my authorized representative and designated representative to have and exercise my special right of access beyond the right of the general public under Texas Government Code section 552.023 (a) to obtain any personnel information under Texas Government Code section 552.102 (except medical records) held by any independent school district or company at which I am currently employed or have been employed in the past. This authorization and appointment does not apply to medical records, including a record of the identity, diagnosis, evaluation, or treatment of a patient by a physician that are created or maintained by a physician.

I hereby authorize the Spring Branch Independent School District to use this document to obtain from my current or past employer any personnel information, employment records, or other information, written or oral, relating to my qualification for employment and job performance. My signature below indicates my request and authorization to any current or former employer of mine to disclose information about my job performance to Spring Branch Independent School District pursuant to Chapter 103 of the Texas Labor Code. **I release all of my present and former employers and those individuals I have listed as personal references from any and all liability for damages arising from furnishing the requested information.**

I understand that any information obtained by Spring Branch Independent School District will be considered in determining my suitability for employment by Spring Branch Independent School District.

A photocopy of this form will be valid as an original thereof, even though the said photocopy does not contain an original writing of my signature.

PRINT FULL NAME: _____
(Include maiden name if applicable)

SOCIAL SECURITY NUMBER: _____

APPLICANT'S SIGNATURE: _____

DISTRICT USE ONLY:

District Representative or Designee