



District Improvement Team (DIT) Meeting
Thursday, April 7, 2022
5:00 – 7:00 p.m.
MINUTES

Meeting start time: 5:01 pm

Meeting end time: 6:35 pm

Current Member Attendance (22)

Jennifer Blaine, Carter Breed, Minda Caesar, Kristin Craft, Laura Dawson, Dominique Harvey, Kathleen Holder, Richard Kelvin, Julie Knapp, Noemi Lopez, Larry Maple, Buffie Matthews, Sarah Morris, Heather Morse, Michelle Nall, Abena Ntoso, Charles Reed, William Schwartz, Emily Sperandio, Jennifer Stuart, Van Tran, Kate Waldorf

Percent of current DIT members in attendance: 53.7%

Non-Member Attendance (13)

Amy Accardo, Linda Buchman, Kristen Luciano, Troy Neal, Sofia Petrou, Christina Rice-Imumwen, Christine Porter, Stefanie Spencer, Lance Stallworth, Travis Stanford, Trish Thomas, Annie Wolfe, Leslie Wylie

Welcome and Approval of Minutes

Linda Buchman, Associate Superintendent for Communications and Community Engagement, welcomed attendees on behalf of DIT Chair Anne Dailey.

District Update

Dr. Jennifer Blaine offered a brief district update:

- Bond informational meetings are taking place with various stakeholder groups throughout April.
- 2022 State of the Schools virtual event took place on March 30.
- SBISD Car Shimmy is scheduled for April 8, with art cars making scheduled stops around the district.
- Spring Branch Super Saturday event happens on April 23 – an opportunity to bring the community together.

Following the update, Ms. Buchman asked members to email Community Engagement Facilitator Amy Accardo to approve the March 2022 minutes. Five members responded to confirm.

CTE Bond Presentation

Members of Senior Staff delivered an informational presentation around the upcoming May 7 Bond election. Topics included:

- District Points of Pride
- Updates on 2017 Bond work
- Discussion of CTE (Career and Technical Education) and its importance to T-2-4
- Overview of projects included in the 2022 Bond
- Tax implications of a Bond election
- Voting logistics information
- How each school benefits

After a brief period of discussion, Ms. Buchman turned facilitation of the meeting to Dr. Lance Stallworth, Executive Director for Student Support Services.

Student Parent Handbook Review

Spring Branch Middle School Principal Stefanie Spencer reviewed the following proposed changes to next year's handbook:

- Admissions and Attendance Transfer Students – updated fee information
- Checking Out of School Early – clarified process
- Withdrawing from School – clarified process
- Extracurricular Dances – updated participation
- Accessing Student Records – updated to include library checkout records
- Participation in Third Party Surveys – clarified opting out and inspection of surveys
- Dress Code – Elementary, Secondary – clarified guidelines
- Child Nutrition – updated point of sale and menu information
- Outside Fundraising – clarified guidelines
- Coordinated School Health – updated process responsive to legislation
- Possession of Personal Telecommunications and Electronic Devices – clarified expectations regarding distractions to learning environment
- Section 504 Overview Services and Accommodations Plans – updated overview, eligibility and service plans
- Identifying Students with Dyslexia – updated information responsive to state guidelines
- Libraries – clarified guidelines, added inter-library loans, book fairs, and author visits
- Human Sexuality Instruction – updated process responsive to legislation
- Health Fitness – clarified expectations
- State Testing Schedules – updated testing windows

Student Code of Conduct Review

Patricia Thomas, Executive Director for Elementary Administration, then reviewed a brief proposed summary of changes to the Student Code of Conduct. Most involved changes in wording and/or item and page numbers.

Following these reviews, Dr. Stallworth asked for feedback. These proposals will be presented to the Board of Trustees for feedback at their upcoming retreat, with final Board approval expected in April.

Academic Calendar Parameters Discussion

Dr. Stallworth reviewed the process for creating SBISD's academic calendars. The district works on a two-year calendar development cycle, so planning will begin soon for the 2023-24 and 2024-25 school years. The first part of this process involves Board approval of the parameters to guide the work. Key parameters and considerations include:

- Ensuring calendar supports instruction, academic achievement, and T-2-4 success
- No school start date earlier than August 15
- 75,600 operational minutes built in to the calendar, per state requirement
- Provisions for bad weather makeup days
- Balancing number of days between Fall and Spring semesters
- Aligning Professional Development days to instruction and testing schedules
- Timing of STAAR and other important testing dates
- Religious and national holidays
- Building in Parent/Teacher conference time
- Calendars of surrounding school districts
- Attendance patterns around start of school, end of school, and holidays
- Ensuring Seniors complete enough instructional minutes to allow for Memorial Day weekend graduation

DIT members who wish to work on calendar development can volunteer for a small working group that will begin meeting in Summer 2022. More information is forthcoming.

Wellness Plan Update

Dr. Annie Wolfe, Executive Director for Student Instructional Services introduced Health Fitness Director Leslie Wylie to share updates on the district's Wellness Plan, which supports policy FFA Local. The plan is revised every 3 years, and a new version will be posted on the DSHAC (District Safety Health Advisory Committee) website on April 15. New additions to the plan include:

- Recess minutes
- Required weekly health fitness minutes
- Campus safety
- Community partners and outreach
- Guidance and counseling
- Employee wellness
- Health services

Closing

Dr. Stallworth thanked all attendees and adjourned the meeting at 6:35 p.m..