



**District Improvement Team**

**Thursday, March 5, 2020**

**5:00 – 7:00 pm**

**Via Zoom**

**Zoom Meeting**

**<https://zoom.us/j/98789325917?pwd=M3lveGlwbkJPShGhCT0lORC9HRIUdz09>**

**AGENDA**

**Welcome**

Linda Buchman, Associate Superintendent for  
Community Relations

**Approval of Minutes (March 2020)**

Linda Buchman

**District Update**

Dr. Jennifer Blaine, SBISD Superintendent of  
Schools

**ESSA Update**

Lawanda Coffee, Director for External Funding

**Calendar Development Process for 2021-22/22-23**

Lance Stallworth, Executive Director for Student  
Support Services and Becky Wuerth, Community  
Relations Specialist

**Academics Update – Learning from Home**

Dr. Kristin Craft, Associate Superintendent for  
Academics

**2020-21 DIT Meeting Dates:**

Thursday, September 3

Thursday, October 1

Thursday, November 5

Thursday, December 3

Thursday, January 7

Thursday, February 4

Thursday, March 4

Thursday, April 1

Thursday, May 6



**District Improvement Team (DIT) Meeting**  
**Thursday, March 5, 2020**  
**5:00 – 7:00 p.m.**  
**MINUTES**

**Meeting start time:** 5:08 pm

**Meeting end time:** 6:01 pm

**Member Attendance**

Tamesha Bullock, Kristin Craft, Crystal Fain, Molly Ferguson, Charlotte Fisher, Shaundra Jacobs, John Kenna, Meg Maguire, Leslie Marquez, Clifford Nickel, Angelica Oprea, John Pisklak, Holly Saunders

*Percent of DIT members in attendance: 32%*

**Non-Member Attendance**

Linda Buchman, Lawanda Coffee, Lance Stallworth, Amy Accardo

**Welcome and Introductions**

Linda Buchman, Associate Superintendent for Community Relations, welcomed DIT members and presenters. No quorum was present, so Ms. Buchman asked attendees and Dr. Kristin Craft, Associate Superintendent for Academics, for agreement to proceed. Everyone agreed.

**Approval of Minutes**

Ms. Buchman distributed the February 2020 and November 2019 meeting minutes for review. Meg Maguire made a motion to approve both sets of minutes, and Holly Saunders seconded. No one was opposed.

**District Update**

Ms. Buchman and Dr. Craft shared responsibility for the District Update since Dr. Jennifer Blaine was not in attendance. Ms. Buchman discussed the district's response to coronavirus (Covid-19). Senior staff are monitoring developments at the local, state and national levels daily, and there is now a dedicated "Coronavirus Updates" web page with time-stamped resources. At this time, no decisions have been made around canceling planned spring travel and activities.

Dr. Craft spoke briefly about preparations for an extended school closure for Covid-19, should that become necessary. Academic content leads are reviewing what essential learning looks like for the last 9 weeks of school and working to prepare parent guides and online content to deploy. While the district has resources in place for distance learning, not all families are equipped with technology to take advantage. Plans are being discussed for distribution of wifi hot spots and additional Chromebooks for secondary students.

Ms. Buchman then presented an overview of the fiscal year 2020-21 budget process, describing the Zero-Based Budget model used to build the general budget from ground-up. Senior staff is compiling and measuring all budget requests against Board guidance from December 2019. Public hearings on the final proposed budget will be held in May and June 2020.

**ESSA Update**

Ms. Lawanda Coffee, Director of External Funds, briefly discussed the budget process for Title (grant) funds. After the general budget is compiled, planning begins for Title I, II, III and IV funds. Per TEA, districts receiving Title I funds must develop an equity plan to ensure students of color and low income students are not taught disproportionately by inexperienced teachers or teachers out of field. This year, TEA also added an academic component to the equity plan, requiring additional review of test scores and benchmarks. Principals are

reviewing that data for gaps and providing feedback to a team from Academics and HR. That team will draft a new equity plan to send to the state for review. After that, decisions will be made around Title II funds, which are earmarked for teacher recruitment/retention and professional development. In April, Ms. Coffee will present specific data, ideas and suggestions from this planning work to the committee.

#### **T-2-4 Update**

Dr. Craft introduced Dr. Lance Stallworth, Executive Director for Student Support Services, to present an update on the district's T-2-4 strategy. Dr. Stallworth noted this presentation was developed by Ms. Tyra Walker, Director for Counseling Services, and views T-2-4 "through the lens of the counseling department". It focuses on what counselors, other student services staff and community partners can do to supplement what happens in the classroom and provide robust supports for students on their path to post-secondary readiness.

Strategy summary:

1. **Expose** students to career options at the earliest levels (pre-K and elementary).
2. Help students **explore** various fields and careers that may be of interest (middle school).
3. Offer academic and technical courses where students can **experience** work that may be involved in a chosen field (high school).
4. Once a path is identified, help students **execute** their post-secondary plan via college applications, obtaining technical certifications, taking military entrance exam, etc..

Dr. Stallworth noted that T-2-4 success can be especially challenging for our immigrant population due to barriers such as legal hire ability. The district is working closely with several community partners to develop innovative solutions for these students, especially in the areas of CTE. Additionally, both Northbrook Middle and Landrum Middle will offer a pilot course next year for exploring college and career options.

The district also continues to offer more traditional post-secondary support programs such as an annual College Night, the use of Naviance for college exploration and various community partner programs.

#### **Closing**

Ms. Buchman closed the meeting by stating that the presentation titled "HR Talent/Strategy Report" will be postponed until the next meeting since Ms. Karen Heeth, Associate Superintendent for Administration and Talent, was unable to attend. She thanked the committee members and dismissed the meeting at 6:01.

A photograph of three young students of diverse backgrounds (Asian, African American, and Arab) smiling and looking at a book in a library. The students are sitting at a table, and the background shows bookshelves filled with books.

# Every Student Succeeds Act (ESSA)

May 7, 2020



# Areas of Focus and Priority

# **Elementary Priorities to Achieve T-2-4**

- **Literacy & Numeracy**
- **English Learners**
- **Social Emotional Supports**

# Secondary Priorities to Achieve T-2-4

- Digital Expansion/itslearning Implementation
- CTE Programming
- Continued Emphasis on Literacy &SEL Supports

# District Improvement Plan Goals

- District Improvement Plan Goals
- Title I, Part A - Improving Basic Programs
- Title II, Part A - Teacher and Principal Training and Recruiting
- Title III, Part A - English Language Acquisition, Language Enhancement, and Academic Achievement Act
- Title IV, Part A- Student Support and Academic Enrichment Program
- TEA Priorities

# Title I, Part A

- Title I, Part A funds provide supplemental resources to help schools with high concentrations of students from low-income families provide a high-quality education that will enable all children to meet the state's student performance standards.
- Title I, Part A supports schools in implementing school-wide program operates to benefit ALL students on the campus.
- Schoolwide programs are exactly that...SCHOOLWIDE...with flexibility to serve any student on the campus needing support to meet the State's challenging content and student performance standards.
- Campuses that have a student population of at least 40% economically disadvantaged are served as schoolwide.
- These programs must use effective methods and instructional strategies that are evidence based.

# Title I, Part A

Under ESSA there will be a focus on well-rounded education

English, Reading or  
Language Arts

Math

Science

Civics & Government

Economics

History

Geography

Foreign Language

Arts

Writing

Computer Science

Engineering

Physical Education

Music

Career & Technical

Education

Health

Technology

# 2020-2021 Planning Entitlement

- **Anticipated Planning Amount**
  - **\$10,056,704**
- **Proposed Activities**
  - **Private, non-profit participation**
  - **Parental involvement opportunities**
  - **Summer School**
  - **Pre-K Support**
  - **Services to homeless students at non-Title I campuses**
  - **School of Origin transportation for homeless students**
  - **Communities in Schools**
  - **Staff development**
  - **Intervention programs**
  - **Instructional resources**

# Title II, Part A

- Title II, Part A funds are used to elevate teacher and principal quality through recruitment, hiring and retention strategies and to increase the number of highly effective teachers in the classroom and highly effective principals and assistant principals in schools.
- The program uses evidence based professional development and holds districts and schools accountable for improvements in student academic performance.

# 2020-2021 Planning Entitlement

- **Anticipated Planning Amount**
  - **\$1,183,453**
- **Proposed Activities**
  - **Private, non-profit participation**
  - **Supplemental professional development in the content areas including the personalized learning and integration of technology into instruction for improving teaching and learning**
  - **Parental involvement opportunities**
  - **Teacher recruitment**
  - **Teaching mentoring**

# Title III, Part A

- Title III, Part A funds are used to ensure that English language learners (ELL) and immigrant students attain English language proficiency and meet the same challenging State academic content and student academic achievement standards as all children are expected to meet.

# 2020-2021 Planning Entitlement

- **Anticipated Planning Amount**
  - **\$1,099,766**
- **Proposed Activities**
  - **Provides high-quality language instruction**
  - **Provides high-quality professional development to classroom teachers, principals, and administrators**
  - **Newcomer Support**
  - **Welcome center support**
  - **Pre-K support**

# Title IV, Part A

- **Purpose: Improve students' academic achievement by increasing the capacity of states, local educational agencies, schools, and local communities to--**
- **provide access to, and opportunities for, a well-rounded education for all students**
- **improve school conditions for student learning in order to create a healthy and safe school environment; and**
- **Improve access to personalized learning experiences supported by technology and professional development for the effective use of data and technology.**

# 2020-2021 Planning Entitlement

- **Planning Amount**
  - **\$744,412**
- **Proposed Activities**
  - **Private, non-profit participation**
  - **Provides professional development for technology education**
  - **Support mentors, volunteers, and Communities in Schools**
  - **Support and provide mental health services.**
  - **Support district safety and security needs**
  - **Provide Crisis Intervention Officers**

# TEA Priorities

1. **Recruit, support, and retain teachers and principals**
2. **Build a foundation of reading and math**
3. **Connect high school to career and college**
4. **Improve low-performing schools**

**Great Emphasis: Family and Parent Engagement**

# Questions???

- Lawanda Coffee, Director
- External Funding and Compliance
- 713-251-2267
- Lawanda.coffee@springbranchisd.com



Inspiring minds.  
Shaping lives.

[springbranchisd.com](http://springbranchisd.com)

# District Improvement Team

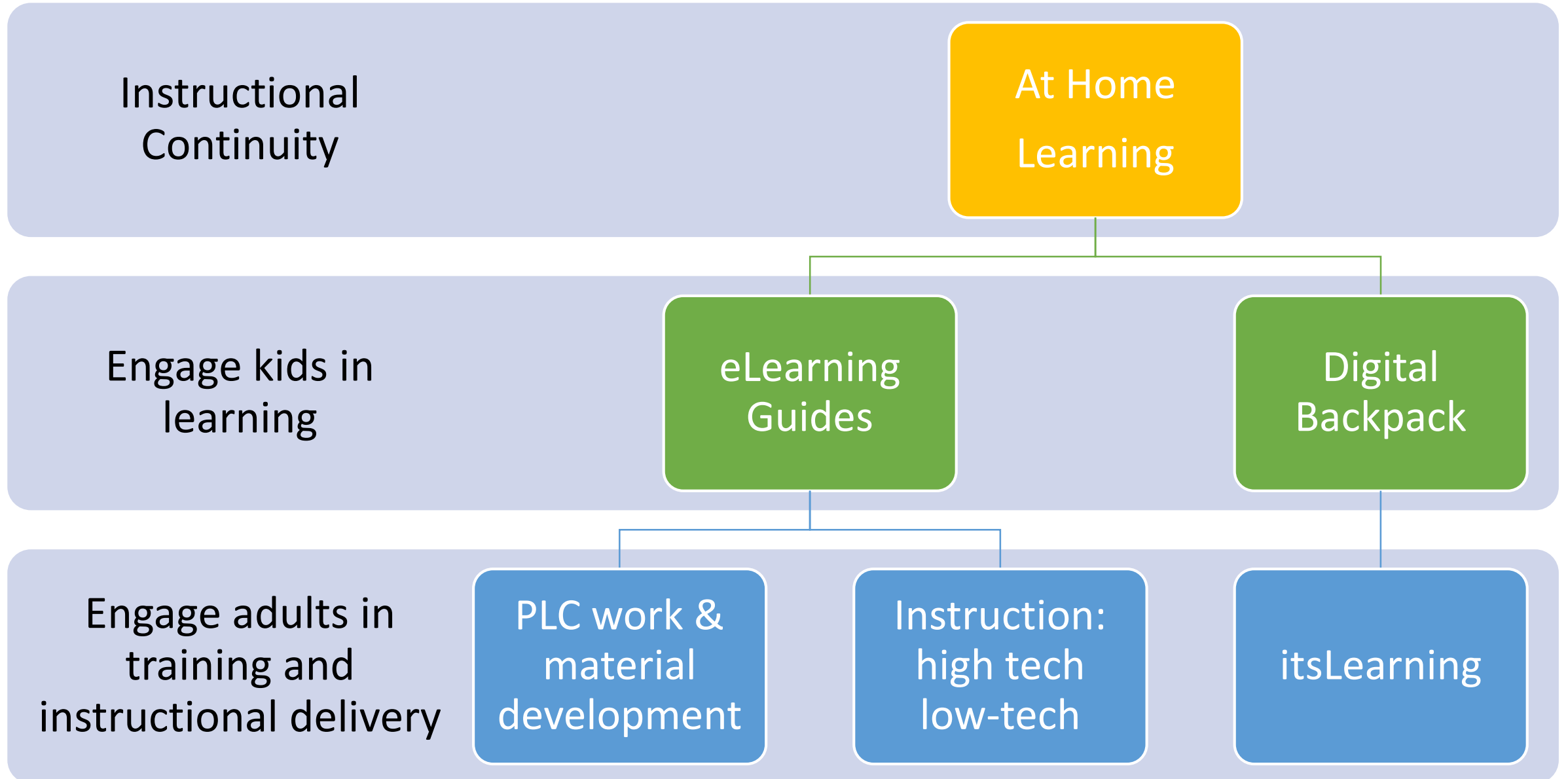
Academic Division Updates

May 7, 2020

# Purpose

- Share SBISD instructional continuity work
- Discuss the what if's
- Share Literacy updates

# SBISD “At Home Learning” Model



SPRING BRANCH ISD

# DIGITAL BACKPACK



Online Access to  
**eLearning**

**CONNECTING** KIDS TO LEARNING AT HOME

# Weekly activities to support eLearning

Keeping kids engaged in learning is important. Spring Branch ISD is providing all families with a weekly summary of student learning activities. Our eLearning guides align with your student's grade level and are intended to support continued learning outside the classroom. They contain 1) simple objectives, 2) guidelines for parents and 3) activities for kids. Look at it as **extra practice** to ensure your student is on track and keeping pace while away from school.



## Find it Online:

SBISD has created a unique website to support student eLearning. It's called **My Digital Backpack**.

On it you will find:

- eLearning guides by grade level
- Access to **itslearning**
- Access to SBISD online library (**SORA**)
- Access to student email
- Access to special logins
- Who to contact for help



## Parent tips:

**Learning will continue**, whether it is inside the classroom or from home. Our priority is to support kids and families with a range of resources and engaging tools.

The lessons showcased in Digital Backpack are designed to keep your child learning and will not be graded.

If your child's teachers already actively engage in and champion the use of **itslearning**, SBISD's learning management system, consider the **Digital Backpack** as another layer of instructional support.



## Science eLearning Guide – Week 1

### Biology: Symbiotic relationships

- Analyze the flow of energy and matter between organisms using multiple models
- Analyze the flow of matter in the carbon and nitrogen cycles and explain consequences of disrupting them
- Interpret relationships (predation, parasitism, commensalism, mutualism, and competition) among organisms

### Chemistry: Gas laws part 1

- Describe and calculate the relations between volume, pressure, and temperature as described by Boyle's Law and Charles' Law
- Describe and calculate the relations between volume, pressure, and temperature as described by Gay-Lussac' Law
- Describe and calculate the relations between volume, pressure, and temperature as described by the combined gas law

### Physics: Circuits

- Investigate and calculate current through, potential difference across, resistance of, and power used by electric circuit elements connected in both series and parallel combinations.

### IPC: Law of Conservation of Energy Part 1

- Demonstrate that mass is conserved when substances undergo chemical change and that the number and kind of atoms are the same in the reactants and products.

SPRING BRANCH ISD

## DIGITAL BACKPACK



### What is SBISD's Digital Backpack?

It's a new website created for families to support student learning outside of the classroom.



#### itslearning

SBISD Learning Management Tool  
[sbisd.itslearning.com](http://sbisd.itslearning.com)

Username: LLLLLFFF000 (First 5 letters of last name, first 3 letters of first name, 3 digit tie breaker)

Password:

Sb + Student's lunch number for elementary students.  
Secondary students create and manage their own passwords.

Open a web browser, such as Google Chrome, and go to [sbisd.itslearning.com](http://sbisd.itslearning.com).



#### Britannica School

Resources All Grades/Subjects  
[britannicalearn.com/texas-student-portal/](http://britannicalearn.com/texas-student-portal/)  
School Access ID: learn4  
School Passcode: learn



#### Discovery Education

Learning Beyond the Classroom  
[discoveryeducation.com](http://discoveryeducation.com)  
Username & Password:  
Student login



#### SORA

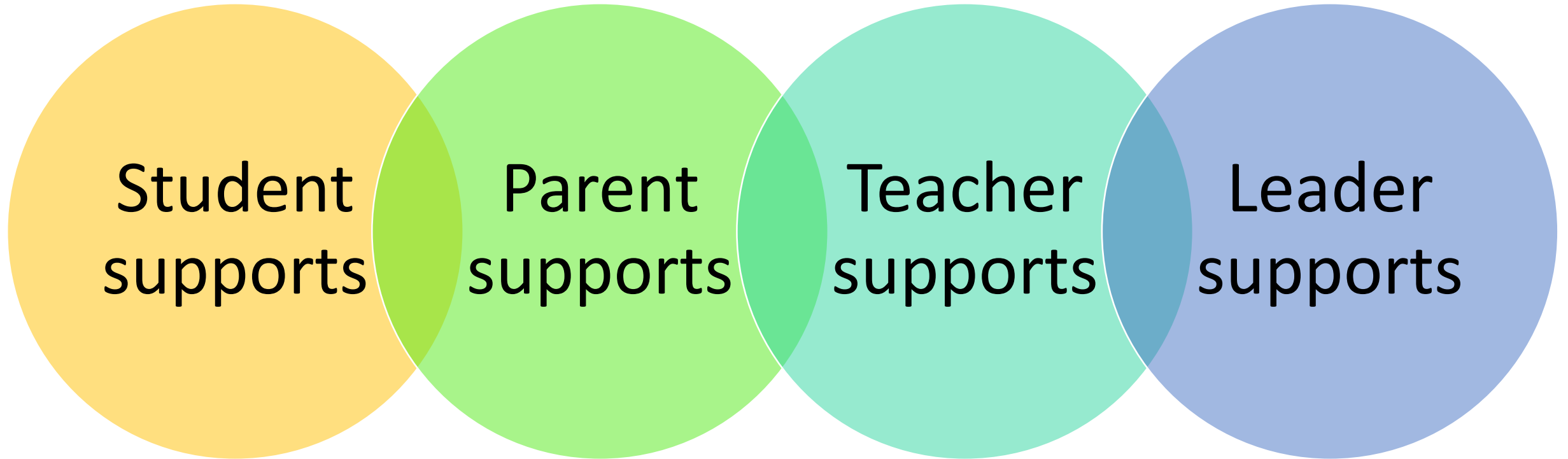
SBISD Digital Library Resource  
[sbisd.itslearning.com](http://sbisd.itslearning.com)  
Same login process as the one outlined for itslearning above.



#### GALE

Resources All Grades/Subjects  
[galepages.com/j101920](http://galepages.com/j101920)  
User Name: learn4  
Password: learn

# Connecting remotely



## At Home Learning



### STUDENTS

#### ACADEMICS

- 1) Make a schedule for learning
- 2) Find a quiet place to study
- 3) Watch for communication from your teachers
- 4) Do your personal best work
- 5) Complete lessons with integrity and academic honesty
- 6) Communicate with your teachers when you need additional support
- 7) Comply with SBISD's Acceptable Use Policy, including expectations for online etiquette [C.Q. \(Exhibit\)](#)

#### SOCIAL EMOTIONAL

- 8) Take breaks throughout the day
- 9) Take time for quiet moments
- 10) Find time to exercise and get fresh air
- 11) Monitor how much time you are spending online
- 12) We are connected virtually and we are here to help. Reach out to your teachers, assistant principal, or counselor if you need assistance



### PARENTS

#### ACADEMICS

- 1) Establish a schedule for learning
- 2) Provide a quiet, consistent place for your child to study
- 3) Monitor communication from your child's teachers, your principal, and the district
- 4) Begin and end each day with a check-in with your child
- 5) For questions about your child's assignments, please contact your child's teacher
- 6) For support, use the link located in the SBISD Digital Backpack

#### SOCIAL EMOTIONAL

- 7) Remain mindful of your child's stress or worry
- 8) Establish times for quiet moments
- 9) Monitor how much time your child is spending online
- 10) Set appropriate boundaries for your child
- 11) Encourage physical activity and exercise
- 12) We are connected virtually and we are here to help. Reach out to your teachers, assistant principal, or counselor if you need assistance



### TEACHERS

#### ACADEMICS

- 1) Provide flexibility, patience, and empathy
- 2) Be responsive to students and parents for instructional support during regular school day hours, using Outlook, itsLearning or another district-approved tool
- 3) ALL levels: Leverage eLearning guides located in the Digital Backpack, complete itsLearning essentials training
- 4) MS/HS: adjust course plans already established in ITS: post assignments, availability, and timelines
- 5) Actively engage with your teacher team
- 6) Model professionalism at all times
- 7) Follow Educator Code of Conduct [DH \(Exhibit\)](#), [C.Q. \(Exhibit\)](#), [SBISD Employee Handbook](#)

#### SOCIAL EMOTIONAL

- 8) Know your personal needs
- 9) Set boundaries to balance work/family
- 10) Establish times for quiet and reflection
- 11) Take time for physical activity
- 12) We are connected virtually and we are here to help. Reach out to your teachers, assistant principal, or counselor if you need assistance



### LEADERS

#### ACADEMICS

- 1) Model flexibility, patience, and positivity
- 2) Rethink your leadership team roles
- 3) Know and understand all of the resources in the Digital Backpack and itsLearning
- 4) Keep connected to your grade level teams
- 5) Re-establish weekly communication systems, structures, and supports
- 6) Be accessible and responsive
- 7) Be supportive in helping to find solutions
- 8) Model professionalism at all times
- 9) Follow Educator Code of Conduct [DH \(Exhibit\)](#), [C.Q. \(Exhibit\)](#), [SBISD Employee Handbook](#)

#### SOCIAL EMOTIONAL

- 10) Know your personal needs
- 11) Raise issues or concerns to the appropriate Senior Staff member
- 12) Set boundaries to balance work and family
- 13) Establish times for quiet and reflection
- 14) Take time for physical activity
- 15) We are connected virtually and we are here to help. Reach out to your teachers, assistant principal, or counselor if you need assistance



# Supporting our teachers with eLearning

## e-Learning Basic Training

All SBISD educators are automatically enrolled in this online training course in itslearning. You will find the course titled "eLearning Basic Training" in your list of "Courses" when you log-in to itslearning

Topic	Purpose
Facilitating Online Learning	An overview of best practices and basic skills for facilitating online learning.
Plans	Well-structured plans with dates will keep lessons organized and help students prioritize learning.
Assignments with Google Integrations	Creating assignments using the Google Integration allows students to demonstrate learning and receive feedback with familiar tools.
Discussion Boards	Creating and moderating discussion boards within lessons are a way to help create a sense of community and connectedness for learners while engaging them in academic discussions online.
Web Conferencing with Zoom	Zoom can be used for live virtual meetings (with your colleagues) and to offer a live online "office" for "office hours" where your students can enter and ask you questions immediately.
Screencasting with Camtasia	Create recorded video lessons by adding a voiceover to existing Powerpoints.
Audio & Video Recording in itslearning	Audio & video recording tools within itslearning allows teacher to post recordings directly within the system, and allows students to post audio or video responses on discussion boards.

## Who to Contact for Support

Type of Support	Elementary	Secondary
eLearning Guides - Curriculum Questions	Academic Content Teams	Academic Content Teams
e-Learning Tools (itslearning, Google Suite, Camtasia, Zoom, etc.)	SBISD Educational Technology (Email directly to Shelby Acevedo's <a href="mailto:shelby.acevedo@springbranchisd.com">shelby.acevedo@springbranchisd.com</a> )	Your Campus TLS
Technology Issues (passwords, hardware issues, etc.)	SBISD Help Desk	Your Campus TLS or SBISD Help Desk

# SBISD Norms for “At Home Learning”

## Phase 1

- Flexibility, patience, and positivity
  - Keep it simple
  - Students and parents are doing their best
  - Teachers and leaders are doing their best
- Keep students connected to their learning.
  - Balance compassion, rigor, support, and flexibility;
  - Focus on priority skills, checks for understanding that prepare students for the next grade;
  - Allow students to show their understanding in varied ways;
  - Prioritize meaningful feedback to students about their progress
- Compassion and empathy above all else
  - Everyone’s circumstances are unique
  - People’s realities are very different
  - This work evolves day in and day out

What if...

# Our Reality – Phase 1

March							April							May						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	<del>29</del>	30
16 - 20 Holiday – Student / Staff							10 Holiday – Student / Staff 13 Holiday – Student / Staff [Bad Weather Makeup Day <i>if needed</i> ]							22 - 23 SBISD Graduations; specific date / time TBA 25 Holiday – Student / Staff 26 - 28 Secondary Early Dismissal 28 Elementary Early Dismissal; Last Day of Instr 29 Teacher Workday or Bad Weather Makeup Day						

44 Full days  
8 Holidays  
3 Half days



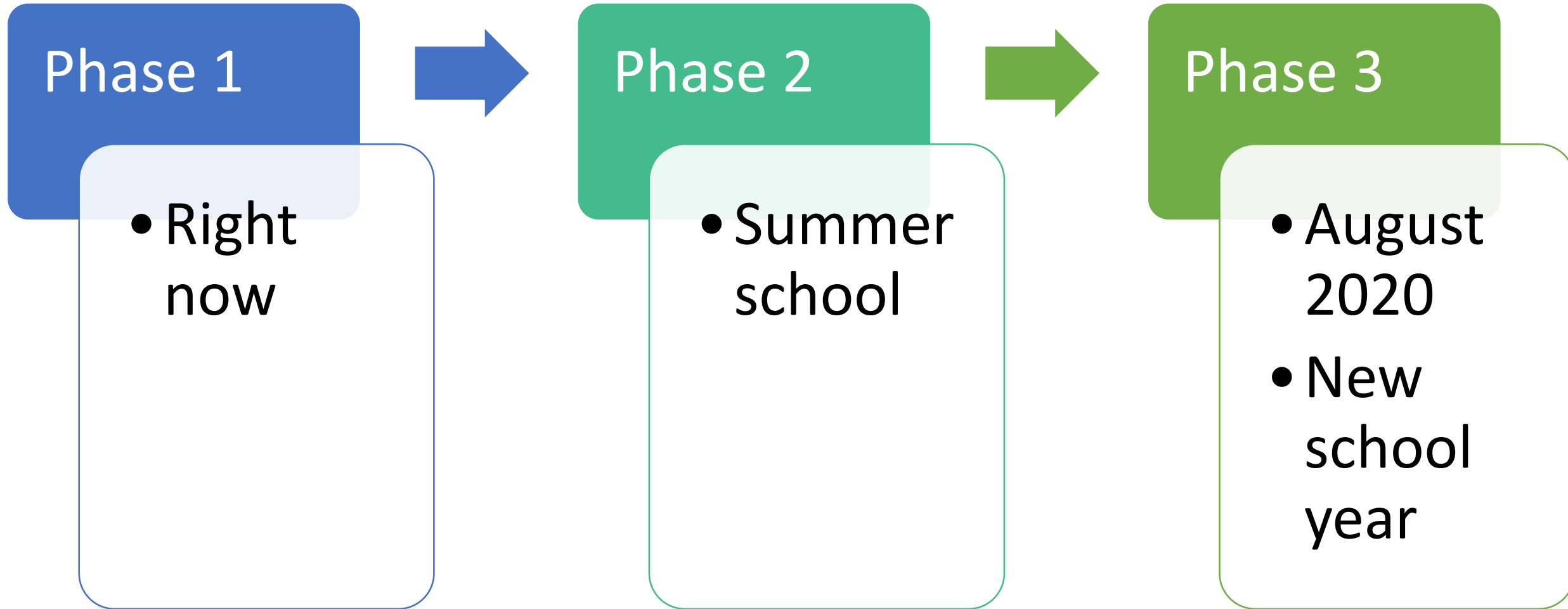
**53.5  
days**

# Phase 2

June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
31	<del>1</del>	2	3	4	5	6				1	2	3	4	2	<del>3</del>	<del>4</del>	<del>5</del>	<del>6</del>	7	8
7	8	9	10	11	12	13	5	6	7	8	9	10	11	9	<del>10</del>	11	12	13	<del>14</del>	15
14	15	16	17	18	19	20	12	13	14	15	16	17	18	16	17	18	19	20	21	22
21	22	23	24	25	26	27	19	20	21	22	23	24	25	23	<del>24</del>	25	26	27	28	29
28	29	30					26	27	28	29	30	31	1	30	31					
1 Teacher Workday if Bad Weather Makeup Day used							4 Holiday							3 - 5 New Employee Orientation 6, 14 Teacher Workday 7, 10 - 13 Teacher Professional Development 17 Begin Grading Cycle						



# Instructional Continuity





# SBISD and Elementary Humanities:

We can go virtually any place together!





Meet  
Our  
Families

Building  
Community

Reading  
Workshop

Writing  
Workshop

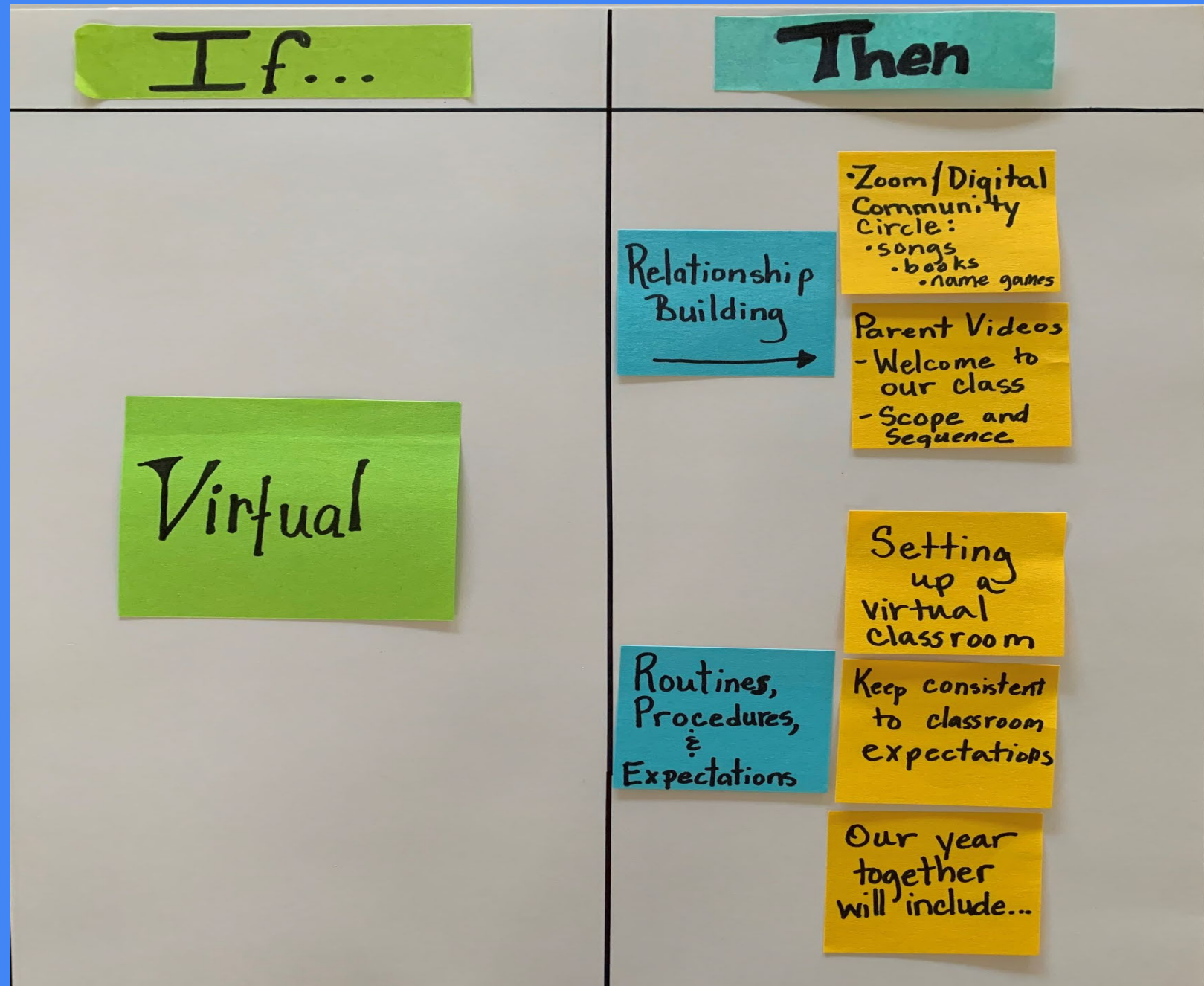
Unit  
Pacing

Elementary  
Humanities  
Support

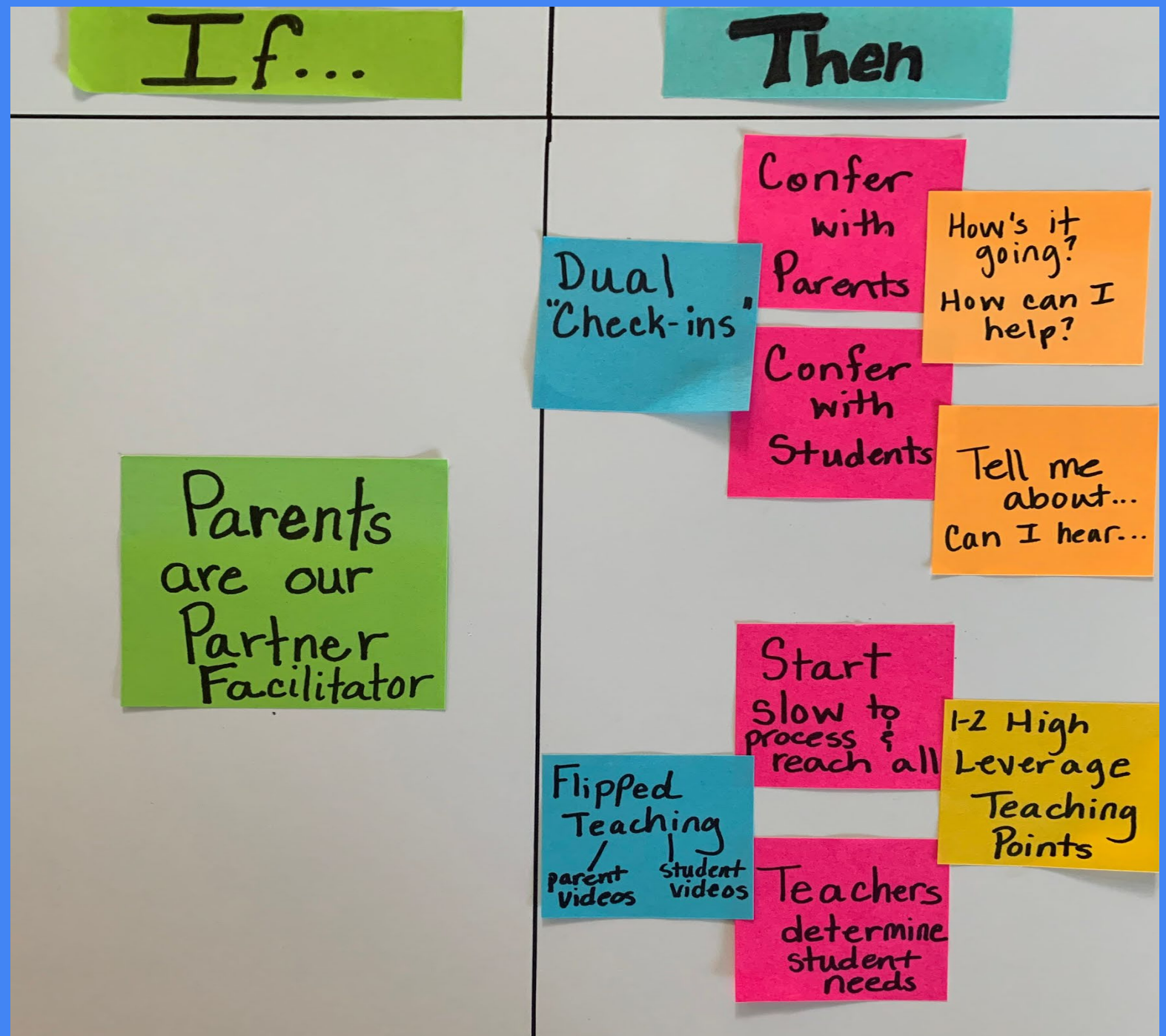
Virtual  
Teaching

P.L.C.  
Work

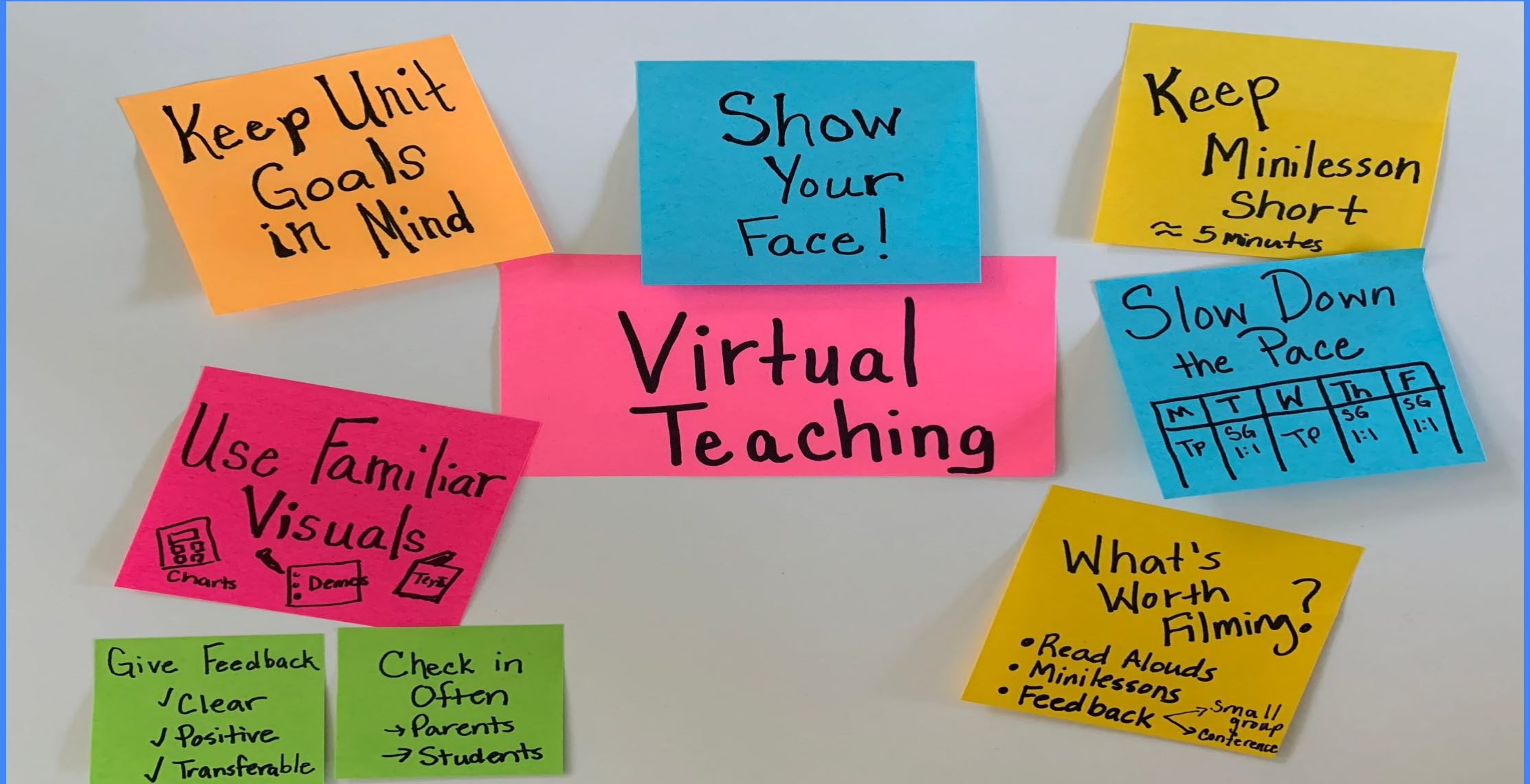
# Building a Community with Virtual Workshops



# Building a Community with Virtual Workshops



# Preparing Lessons to Teach Virtually



# Preparing Lessons to Teach Virtually

Unpack the  
Units of Study  
← P.L.C. →

1) Read  
□ Overview  
□ Table of Contents  
2) Think about:

• Big goals of each bend:  
- Overview  
- Bend Titles  
- Session Titles

• Essential Skills

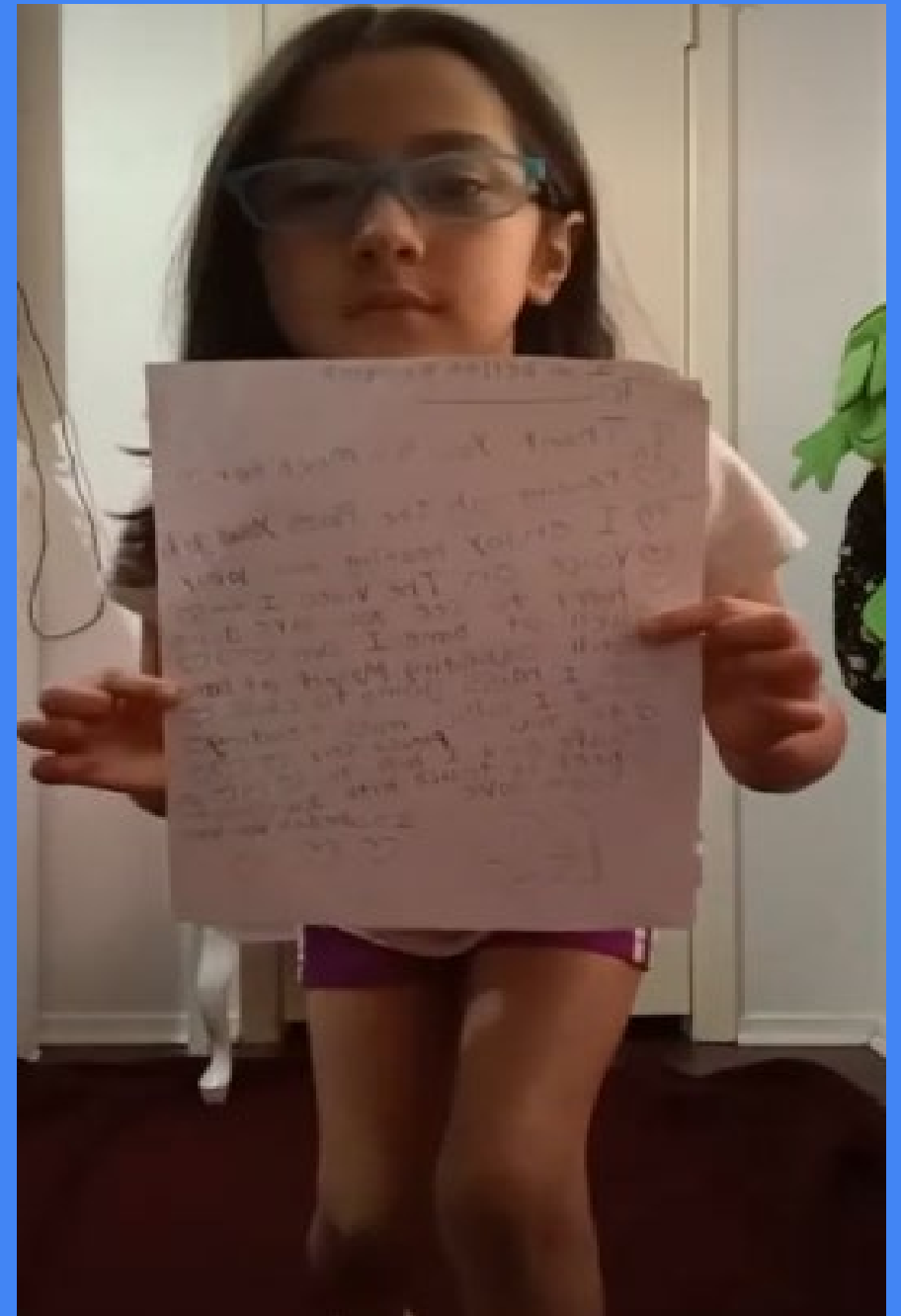
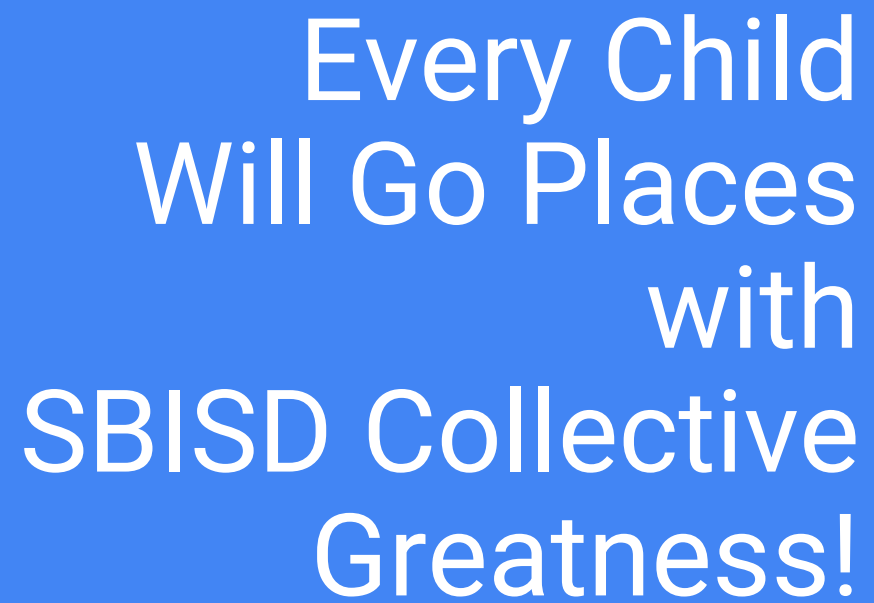
Mike Mattos

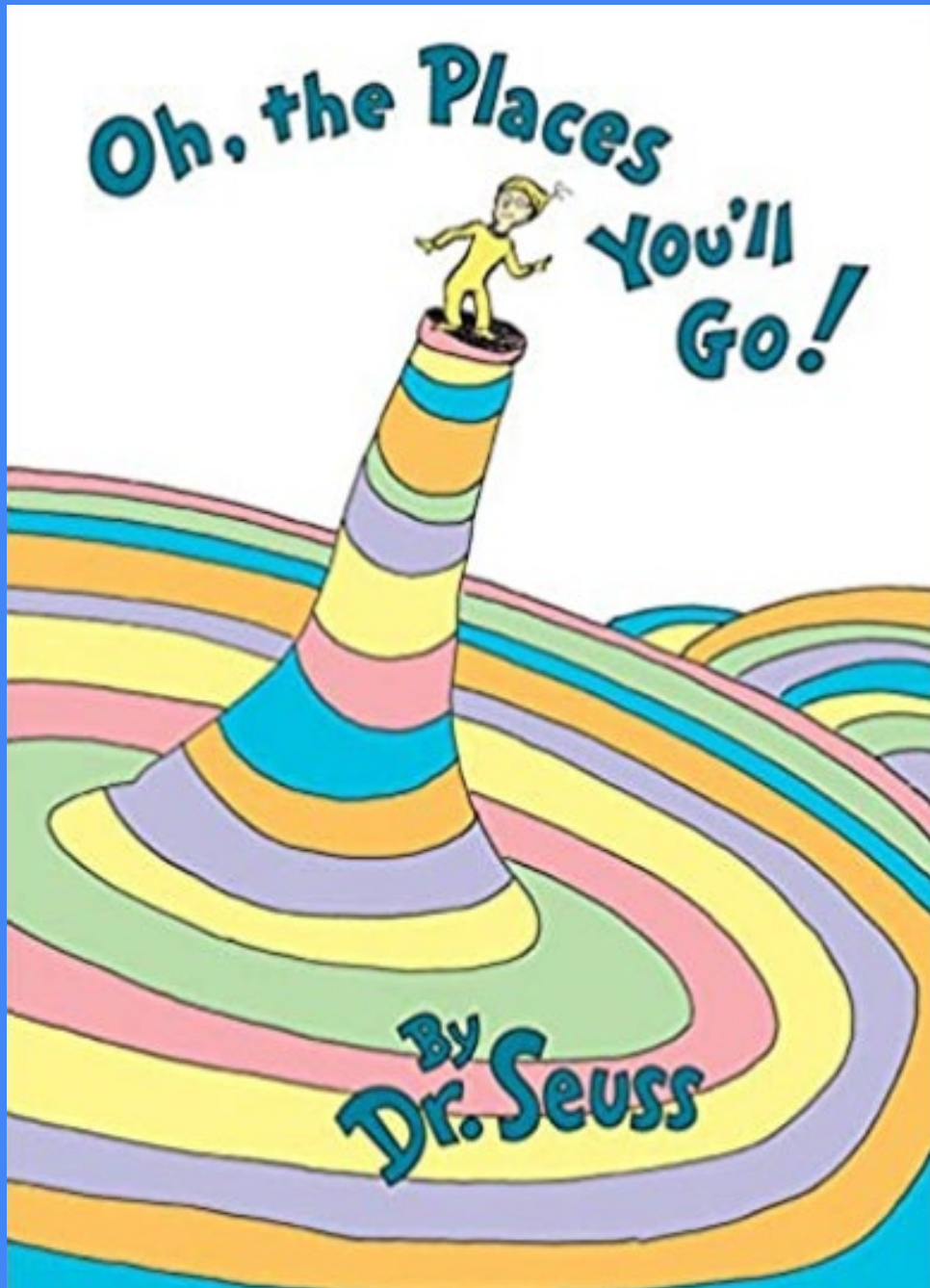
Always know what's most important to teach!



# Oh, SBISD Leaders, we will go places!







You have brains in your head.  
You have feet in your shoes.  
You can steer yourself  
in any direction you choose!

Please reach out! We are here to help.  
Joyce Evans,  
Melissa Ramirez,  
and our SBISD Elementary Humanities LIS Team