

SPRING BRANCH ISD 2022 BOND PROGRAM

SUPERINTENDENT PROJECT ADVISORY TEAM (PAT) CHARGE FOR THE REBUILDING OF THE GUTHRIE CENTER FOR EXCELLENCE (GUTHRIE)

OVERVIEW

A Project Advisory Team (PAT) will be chartered for each new facility construction or major renovation project in the 2022 Bond Program. Each PAT is an advisory ad hoc committee, representing the various stakeholders of a school community. As such, the PAT is chartered for a defined purpose and time and holds no statutory authority.

The goal of the PAT is to ensure that parents, staff and community members have the opportunity to take part in the planning and design of new facilities. The PAT members will serve as communicators to and from the community during the schematic design and development phases of the project and participate in discussions that will lead to recommendations. The PAT concludes its work once construction begins.

MEMBERSHIP

The Guthrie PAT Membership will include:

- 1 Guthrie principal
- 1 Guthrie assistant principal
- 4 Guthrie staff members (appointed)
- 5 parents drawn by lottery
 - 1 Career and Technical Education (CTE) parent/high school whose student attends Guthrie)
- 5 home campus staff members (nominated by principal)
 - 1 administrator, counselor or CTE teacher/high school
- 5 CTE students (nominated by principal)
 - 1 student/high school, each of whom should represent a different CTE program of study –leadership in CTE student organization preferred, but not required)
- 1 district guidance and counseling administrator
- 1 director of Career and Technical Education
- 1 representative from SBISD Technology Dept.
- 1 representative from the Springwoods Civic Association
- 1 representative from the Spring Branch Memorial Sports Association
- 2 CTE Business Advisory Council Members (drawn by lottery)

Total Membership: 28

Non-Voting Members: Associate Superintendent for Academics, Executive Director for Student Support Services, Coordinator for Career and Technical Education

CHARGE

Project Advisory Teams (PAT) are essential participants in the planning and design process. The Guthrie PAT members are charged with providing input into planning and design development for the facility's new construction project under the 2022 Bond Program. The PAT will meet as needed throughout the project, from initial planning, through design to the start of construction. Team members are asked to agree to participate in various meetings throughout the process.

Meeting agendas and minutes will be posted on Guthrie's bond project website.

At the start of the project, representatives of the project architectural firm and the SBISD Project Manager will inform the PAT of the general project scope (new construction) and the proposed schedule of the work.

The PAT will work collaboratively and cooperatively with the architect and SBISD Project Manager to conceptualize, develop and refine the project's goals and design. The PAT will work with the architect and the SBISD Planning & Construction staff to ensure meeting the project's scope and schedule as defined by the 2022 Bond Program. The PAT will reach proposed recommendations through consensus.

Any concerns identified by the PAT members should immediately be brought to the attention of the SBISD Guthrie Project Manager.

The PAT will advise on recommendations regarding the interior and exterior appearance of the campus. Recommendations are subject to review and change by district administration. Recommendations will be presented by the project's architects to the Superintendent of Schools and based on approval from the Superintendent will then be presented to the Board of Trustees for their feedback. All recommendations must be in alignment with the District's Career and Technical Education Educational Specifications and Design and Construction Standards.

Areas of focus from which the PAT should refrain include recommendations regarding school and/or CTE programs, policies and procedures, boundaries of district facilities, instructional arrangements and/or educational pedagogy decided upon and/or subject to District, State and Federal laws.

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