



# NOTTINGHAM ELEMENTARY SCHOOL REPLACEMENT

## PAT MEETING #2

### Meeting Minutes

**3:30 p.m.–5:30 p.m. | Feb. 10, 2021 | Zoom Meeting**

PAT: Becky Hagan, Sherri Folger, Tara Cunningham-Baker, Kristin Anderson, Kelli Atkinson, Sabrina Lay, Linda Dang, Watson Potter, Courie Anderson, Thomas DeBesse, Sarah Davidson, Tonya Spell, Megan Kessler, Claire Mercaldo, Melanie Marshall, Jeanette Choy, Stacey Zubair, Jason Warren, Ysella Kaseman, Peter DallePezze, Cassie McClung

Other: Lisa Stultz, Gina Keith

Spring Branch ISD: Travis Stanford, Max Buja, Noel Moreno, Kris Drosche, Jasmine Perez

PBK: Brandon Ross, Melissa Turnbaugh, Jorge Tiscareno, Daniel De La Garza, Philip Stewart, Juan Valdez

### Purpose of Meeting:

- PAT 01 Recap
- Guiding Principles
- Programming and Adjacencies

### Discussion Notes:

#### PAT 01 RECAP

1. Travis Stanford opened with introductions and debriefed about the intention of the second PAT meeting.
  - a. Thanked for participation and meeting
2. Phillip Stewart (PS) introduced the team and notes who will be participating from the district, PBK and the PAT.
3. PS reviewed the agenda for the PAT – Begin with last PAT process and evolve into site layout.
  - a. Reminder of the PAT charge
  - b. Reminder of the design lens filters – faculty, site, PAT, and SBISD standards
  - c. Reminder of the overall project scope – 750 student capacity, 105,000 SF and opening in fall of 2023.
4. Reminder that at the conclusion of the PAT that we had a 100% vote that we are headed in the right direction.
5. Jorge Tiscareno (JT) reviewed what we heard at PAT 1 from the group.
  - a. What makes Nottingham so special and unique?
    - i. Community, neighborhood, families and outdoor spaces – what does that look like.
  - b. What is your favorite aspect of the existing campus that you don't want to lose?
    - i. Gardens, outdoor space, nature and trees
  - c. What is your least favorite aspect of the existing campus that needs to change?
    - i. Parking, traffic, lack of windows and dark
  - d. Describe how the new Nottingham ES can support family engagement and community activities.
    - i. Outdoor spaces, flexible, large gathering spaces
  - e. Name three things that you think should be a part of the learning environment.
    - i. Flexible, natural light, technology and collaborative.
  - f. Describe your vision for the new Nottingham ES.
    - i. Modern, bright, inclusive and welcoming



## GUIDING PRINCIPLES

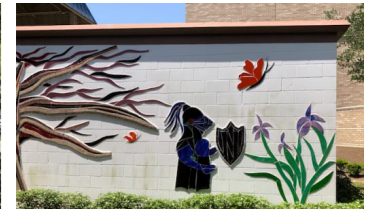
1. Distill the feedback into key guiding principles
  - a. Access to outdoor spaces, engagement with our school community and neighborhood, school connection to gardens, access to technology and hands-on learning, access to natural light, respect for existing landscape, inviting, welcoming & inclusive, collaborative and flexible.
  - b. Multicultural addition to the goals or guiding principals
  - c. The idea of teams and keeping the cohesive nature of the teams.
  - d. Space that works for the school and is maximized and flexible, also the addition of indoor/outdoor space for lunches, outdoor class-time, etc.
  - e. Planning rooms for each grade.

## PAT 01 ENTRY BREAKOUT GROUPS

1. Review of PAT 1 entry breakout groups.
  - a. All of the group solutions landed on the entry facing Nottingham Oaks Trail.
  - b. Relationship between entry and library location
  - c. Views from library
  - d. Access
  - e. Keep pedestrian and vehicle traffic separated.

## PROGRAMMING AND ADJACENCIES

1. Daniel De La Garza (DD) runs through the building program that has been developed by SBISD.
2. DD presents 4 options for overall site analysis and layouts.
  - a. Option 1 –
    - i. Administration on the south side, community on the north side of the building and adjacent to the play area, central located library with adjacency to the outdoor classrooms, academic bars.
    - ii. Travis notes about slowly digesting each scheme and will have the ability to compare at the end of the presentation.
    - iii. None of the diagrams are to scale. The plans reflect overall placement of the program pieces on the site.
    - iv. Asked question about the location of the playground
      1. Concern about the parents have to check in at the admin to go to the gym and cafeteria, which is far from the admin.
      2. Traffic in this scheme also shows parents entering and existing on Nottingham oaks.
      3. Proximity of pre-k/k closer to the specials and the cafeteria
      4. Look at possibly flipping the admin and the specials.
      5. Don't want the playground on the apartments side – too many variables.
      6. The gym and specials work as a team and should be in close proximity.
  - b. Option 2 –
    - i. Admin located on the north side with the gym more centrally located, bus and parking loop on the south side, media center at the center adjacent to outdoor space, north side two-story classroom wing.
    - ii. Brandon Ross notes that none of these are set in stone. It provides guidance and feedback.
      1. Could the media center and the outdoor classroom be flipped to make a courtyard and allow for outdoor lunch.
      2. Switch specials and administration to allow the admin closer to the cafeteria and gym
      3. Like the secondary entrance by the gym for voting.



4. Asked about if there was a request for a separate pre-k playground in lieu of having it closely adjacent to the other playgrounds. Like the current pre-K close to the older kids playground. They also get to see siblings on the bigger playground.
5. Like as a parent to have the playgrounds close for parent observation.
6. Like the bus loop separated but it is currently located in the quietest corner of the site.
7. The bus loop at the southeast corner would remove the largest trees on the site and would be unfortunate to lose trees for traffic and parking.
8. Like busses closer to the apartments but if it moved in this plan it would be too far from the cafeteria and gym.

c. Option 3 –

- i. Centrally located administration, northern community piece, northern bus loop and parking, close proximity from gym to outdoor play area, media center across from the administration, two-story classroom wing on the south side, small opportunity from the classrooms to the outdoor play space.
  1. Place the classroom in the center to not have them so closely adjacent to the neighbors. Like access from Thicket.
  2. Flip the parking and main play area to allow playgrounds closer to the classrooms.
  3. Could busses enter with two separate loops that don't connect
  4. Flip admin and specials as well as the play area.
  5. The connection on the northern street could be parent drop off. Does parent drop off have to be a loop? If it is located along the north, it could help prevent students from interacting with parent drives.
  6. Located within the city of Houston and will have to follow COH guidelines as well as the results from the traffic impact analysis.
  7. Does the traffic impact account for students doing virtual learning? TS clarified that it accounts by using historical data.
  8. Asked about the timing of the traffic study. TS noted it will start soon. Her concern is that it could impact the site plan and layout.
  9. Having the light at Nottingham oaks and memorial will help.
  10. Anyway to alleviate traffic to Thicket would be helpful.
  11. The study to be mindful of is the choice for walk, ride, bike might vary from morning to afternoon. Parents drive up, park and walk-in. Parents can park and walk their kids in as well as walking from the neighborhood.
  12. If some of the traffic is addressed, there would be more walkers and bike riders. It would be a safer environment to walk.

d. Option 4 –

- i. Administration in the center, separation of the gym and the cafeteria, parent drop off on the north side, central play area, central media center, classroom pods.
  1. Tonya Spell – loves the design but flip the bus with the play area so the pre-k and k closer together. Move the bus loop. East and west drive along the north side.
  2. Courie Anderson – like the flow. Bulk of the neighborhood is to the south. Come into the playground and not crossing the parent drive.
  3. Jorge Tiscanreno - asked about the separation of the cafeteria and gym.
  4. Ysella Kaseman – like the views from the classrooms.
  5. CA – able to save the trees and keeps a natural barrier from the single family homes.
  6. TS – don't think it is a big deal to separate the gym and cafeteria.
  7. Becky Hagan - Like having specials with gym and is ok with them being separate.



8. Sherrie Folger – ok with cafeteria being separated from the specials.
9. Travis Stanford – reminder there are set sizes for the cafeteria or gym. What has been successful, is having the gym and cafeteria closer together and allow for them to open up and work together.
10. Sarah – would be nice to all flow together between cafeteria and gym.
11. Szubair – have a lot of kids that go to breakfast in the morning and walk the busses to the cafeteria. Need safe and close proximity.
12. Sarah Davidson – asked about how many busses. There are currently 3 and usually 4 busses.
13. Claire – separate the delivery, dumpsters from the parent drop off.
14. S.Zubair – sometimes cafeteria delivery come during busses in the morning. Only happens a few times a year.

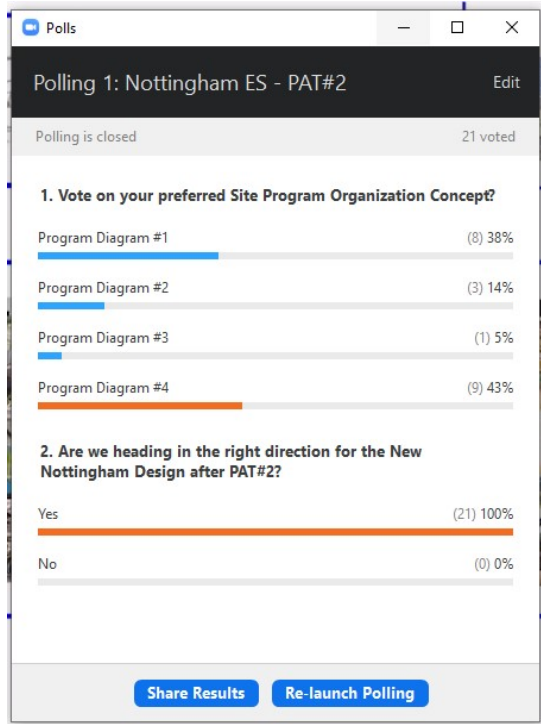
## DISCUSSION AND VOTING

1. Voting on the concepts:
  - ii. Concept 1
    1. Put parent drop-off on the north side and flip the play area.
    2. Important adjacency between play area and pre-k.
  - iii. Concept 2 –
    1. Some did not like this option
    2. Do like the northern parking
  - iv. Concept 3 –
    1. Don't see an outdoor classroom in the option. A missed opportunity.
  - v. Concept 4 –
  - vi. Vote –
    1. Questions about the gardens – would like to ensure there are gardens without restricted volunteer. Having the gardens at the front of the school could be awesome but will need a robust volunteer program to ensure they look good at the front of the school.
  - vii. Voted on preferred option and if we are headed in the right direction.
  - viii. Option 1 and 4 are the preferred options.
  - ix. 100% agreed we are headed in the right direction.





## CONSENSUS POLL



**Thank you to everyone who joined us today!**

### Upcoming Meeting Date

**March 10, 2021**

**PAT #3 - Zoom Meeting**

*The preceding summation is our interpretation of the items discussed at the referenced meeting. Any persons desiring to add to or otherwise correct the minutes are requested to put their comments in writing to the project manager on or before the next meeting. Otherwise, the minutes will stand as written.*

### END OF MINUTES

Philip Stewart, R.A., LEED AP BD+C  
Senior Project Manager